

**PRE-AUTHORIZED DEBITS (PAD) - ENROLLMENT FORM**

1. I (We) hereby authorize R. JANG & Associates Ltd. on behalf of my landlord, to begin deductions as per my/our instructions for monthly regular recurring payments and/or one-time payments from time to time, for payment of all charges related my residential tenancy agreement.

**This amount may be increased in accordance with a Notice of Rental Increase issued pursuant to the Residential Tenancy Act.**

- 2. I (We) undertake to inform R. JANG & Associates Ltd., in writing, of any change in the account or address information provided in this authorization, fifteen (15) days before the beginning of the month. If the account is transferred to another financial institution, it will be necessary to provide R. JANG & Associates Ltd. with a voided cheque
- 3. This form must be received at the R. JANG & Associates Ltd. office no later than the 15th day of any given month in order to be effective for the first day of the following month.
- 4. This authorization may be cancelled at any time upon receipt of a minimum of 15 days written notice to R. JANG & Associates Ltd. prior to the first day of the following month. A sample cancellation form, or further information on your right to cancel this PAD Agreement, may be obtained from your financial institution or by visiting [www.cdnpay.ca](http://www.cdnpay.ca).
- 5. I (We) acknowledge that delivery of this authorization to R. JANG & Associates Ltd. constitutes delivery by me to the financial institution indicated on the face of my voided cheque.
- 6. I (We) warrant that all persons whose signatures are required to sign on this account have signed below.
- 7. R. JANG & Associates Ltd. does not charge a monthly fee for this service. However, after the initial set up, there is a \$10 transaction fee for changes such as: *bank account change; temporary stop or restart; one time payments*
- 8. I (We) have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD agreement. To obtain more information on recourse rights, please contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

**PLEASE ATTACH "VOIDED" CHEQUE**

Name(s): \_\_\_\_\_ Type of Service: Personal \_\_\_ Business \_\_\_

Suite #: \_\_\_\_\_ Property Address: \_\_\_\_\_

Tel #: \_\_\_\_\_ Current Rent: \$ \_\_\_\_\_

**Financial Institution (FI):** \_\_\_\_\_

FI Account Number: \_\_\_\_\_ FI Transit Number: \_\_\_\_\_

(branch – 5 digits; FI – 3 digits)

Address: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
2nd Signature (if required)

Please mail, fax or deliver to:

**R. JANG & Associates Ltd.  
900 – 595 Howe Street  
Vancouver, British Columbia  
V6C 2T5**